# NGĀTI MUTUNGA TE WHARE PŪNANGA KORERO TRUST BOARD REPRESENTATIVE



# ELECTION CANDIDATE HANDBOOK

Nominations close 5pm Monday 7th December 2020

# 2020 EXTERNAL BOARD REPRESENTATIVE ELECTION

This handbook outlines information which may be of interest to members of Ngāti Mutunga iwi wishing to nominate persons or be nominated themselves as candidates in the 2020 election of a Ngāti Mutunga representative on the Board of Te Whare Pūnanga Korero Trust (TWPK).

It has been prepared as a guide to assist interested potential candidates with information on the nomination and election process and the role and responsibilities of Te Whare Pūnanga Korero trustees.

The elected representative on Te Whare Pūnanga Korero will serve for a term of three (3) years commencing after the announcement of the election result following the Te Rūnanga o Ngati Mutunga AGM at 10.00am on Saturday 13<sup>th</sup> February 2021 at Urenui Pa.

### **RETURNING OFFICER**

Te Rūnanga o Ngāti Mutunga uses a returning officer to conduct the trustee and external board representative elections.

The role of the returning officer is to conduct the elections in accordance with the requirements set out in the Charter, as well as in accordance with standard election management practices.

The Rūnanga has appointed Warwick Lampp from electionz.com as the Returning Officer.

The company has considerable experience in conducting elections throughout the country and overseas, including for many Māori organisations.

They have conducted the trustee elections for the Rūnanga for a number of years.

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### ELIGIBILITY FOR APPOINTMENT

Please read the nomination form starting on page 17 carefully and ensure all requested information is provided. Failure to supply all requested information will result in the nomination being declared invalid.

Candidates must, as at the closing date for nominations, be recorded in the Ngāti Mutunga Register as an Adult Registered Member of Ngāti Mutunga.

At least five (5) Adult Registered Members of Ngāti Mutunga must support the nomination of a candidate on the nomination form. The consent of each candidate to his or her nomination must be endorsed on the nomination form.

# 2020 EXTERNAL REPRESENTATIVE ELECTION

This 2020 external board representative election is for one (1) board position representing Ngāti Mutunga iwi on Te Whare Pūnanga Korero. The term of office for the position is three (3) years and commences following the announcement of the election result following the Annual General Meeting of Te Rūnanga o Ngāti Mutunga to be held at 10.00 a.m. at Urenui Pa on Saturday 13<sup>th</sup> February 2021.

#### **CLOSING DATE FOR NOMINATIONS**

Fully completed nomination forms should be sent to the Pouwhakahaere, Te Rūnanga o Ngāti Mutunga, PO Box 32, Urenui 4349, Taranaki or via E-Mail to <u>pauyl@ngatimutunga.iwi.nz</u> by **5pm Monday 7<sup>th</sup> December 2020**. Nominations received after this date will not be accepted.

#### ANNOUNCEMENT OF CONFIRMED CANDIDATES AND ELECTION DATE

A list of confirmed candidates and the closing date for the election will be published in the Taranaki Daily News, Dominion Post, New Zealand Herald and Christchurch Press.

#### NO ELECTION RULE

In the event that the total number of nominations of external representatives is equal to the total number of vacancies (1), no election shall be necessary and the person nominated shall be deemed to have been duly appointed.

Should no election be necessary the names of the appointed representative will be published in the Taranaki Daily News, Dominion Post, New Zealand Herald and Christchurch Press.

### TRUSTEE SKILLS AND DUTIES

#### AUTHORITY/RESPONSIBILITY:

As a member of the Board, a Trustee acts in a position of trust for the board that you represent and Ngāti Mutunga Iwi and is responsible for the effective governance of the trust.

#### MEETINGS

The Board of Te Whare Pūnanga Korero meets monthly and board representatives are expected to attend all meetings, and report back to Te Rūnanga o Ngāti Mutunga and the iwi.

#### EXPERIENCE/SKILLS:

Knowledge and skills in one or more areas of Board governance: policy, finance, communications, commercial/investment and/or legal/personnel combined with an understanding of and commitment to Ngāti Mutungatanga and Tē Rēo Māori. Previous governance or business experience, and an understanding of Maori health, Crown relationships and funding models is preferred.

#### TERM:

External board representatives are elected by the iwi membership and will serve for a three (3) year term.

#### **REQUIREMENTS:**

- Commitment to the work of the organisation
- Knowledge and skills in one or more areas of Board governance: policy, finance, communications, commercial/investment and/or legal/personnel combined with an understanding and commitment to Ngāti Mutungatanga and Tē Rēo Māori. Previous governance or business experience, and an understanding of Maori health, Crown relationships and funding models is preferred.
- Willingness to serve on Board committees and actively participate
- Attendance at monthly TWPK Board meetings
- An in-depth understanding of Tiriti o Waitangi principles
- A time commitment of 8-10 hours per month, (includes Board preparation, meeting and committee meeting time)
- Prepare for and participate in the discussions and the deliberations of the Board
- Be aware of and declare any conflict of interest

#### PREFERRED TRUSTEE COMPETENCIES:

The following list of preferred competencies identifies the level of competency we are ideally seeking in an external representative on Te Whare Pūnanga Korero Trust.

#### A MATTERS OF NGĀTI MUTUNGA TIKANGA AND TĒ RĒO MĀORI

Potential Trustees should have a commitment to Ngāti Mutunga tikanga and Tē Rēo Māori.

#### B BUSINESS SKILLS

Potential Trustees should have a successful and a proven business record and should understand the reality and complexity of lwi business and iwi health.

#### C LEADERSHIP

Potential Trustees must demonstrate leadership skills, and the ability to interact with stakeholders and organisations of differing types and views.

#### D STRATEGIC THINKER

Potential Trustees must have the ability to think strategically and consider the wider perspective of issues.

#### E GOVERNANCE

Potential Trustees must be able to understand and articulate the governance role that is required of the position.

#### F DECISION MAKING

Potential Trustees must be able to comprehend and distil issues, determine appropriate information and have courage to take effective, even if unpopular decisions, which benefit the trust. They must demonstrate good judgement, common-sense and independence of thought, allowing for a wide perspective on issues for the common good of the Trust and Ngāti Mutunga.

#### PERSONAL ATTRIBUTES:

#### A **PROFILE**

Potential Trustees should have a well-regarded profile, particularly in the Ngāti Mutunga community, and no convictions or pending convictions.

#### B COMMITMENT AND ADDING VALUE

Potential Trustees must be committed to the development of Ngāti Mutunga and be able to commit the time and effort required to carry out their role as a Trustee of Te Whare Pūnanga Korero Trust effectively.

#### D HONESTY AND INTEGRITY

Potential Trustees must be able to demonstrate honesty and integrity at all times.

#### E INTERPERSONAL AND COMMUNICATION SKILLS

Potential Trustees must have good interpersonal skills, including the ability to interact and communicate effectively with people from a wide variety of backgrounds and representing differing points of view.

### **APPENDIX 1**

### BACKGROUND AND OBJECTIVES

The Te Whare Pūnanga Korero Trust was established in 1993. Representation on the Board is made up of eight (8) trustees, each representing one of the eight (8) iwi of Taranaki.

The objectives of the trust (from the trust deed) are as follows:

#### objectives

- 1 To act as a united lwi Representative body in working relationships with Government Health Agencies, Private Sector Agencies, and Community Health Agencies
- 2 To manage Health information forwarded to Te Whare Punanga Korero Trust and distributed to livi and interested Maori Health Groups
- 3 To develop and implement Health needs and Health initiatives endorsed by lwi and interested Maori Health Groups
- 4 To develop, implement and promote quality Health Service Delivery which maintains Maon Cultural Health Values
- 5 To analyze and research Health Services appropriate to Maori Cultural Health Values
- 6 Providing financial assistance out of the funds of the Te Whare Punanga Korero Trust for the purpose aforesaid or upon such terms as are specified in Appendix A hereto

The objects and powers of the Trust (again from the Trust Deed) are set out on the following pages.

#### APPENDIX A OBJECTS AND POWERS

(To be adopted by the Board on incorporation of the Te Whare Punanga Korero Trust)

#### 1. OBJECTIVES

- 1 1 To act as a united lwi Representative body in working relationships with Government Health Agencies, Private Sector Agencies, and Community Health Agencies
- 1 2 To manage Health information forwarded to Te Whare Punanga Korero Trust and distributed to lwi and interested Maori Health Groups

- 1.3 To develop and implement Health needs and Health initiatives endorsed by lwi and interested Maori Health Groups
- 1.4 To develop, implement and promote quality Health Service Delivery which maintains Maori Cultural Health Values
- 1 5 To analyze and research Health Services appropriate to Maori Cultural Health Values
- 1.6 Providing financial assistance out of the funds of the Te Whare Punanga Korero Trust for the purpose aforesaid or upon such terms as are specified in Appendix A hereto
- 17 To seek, accept and receive subscriptions, donations, subsidies, grants, endowments, grifts, legacies, loans and bequests either in money or in kind or partly in money and partly in kind for all or any of the purposes and objectives of the Board and to carry out any specified trust attaching or relating to the same to the intent that donations, grants etcetera made to the Board may be made for the benefit of the general purposes of the Board or may be made for some purposes of the Board or may be made for some purposes of the Board or may be made for some purposes of the Board specified in particular cases by the donor or donors and lender or lenders
- 1.8 To carry on any other charitable object which may seem to the Board capable of being conveniently carried on in connection with the above objectives or calculated directly or indirectly to advance the objectives of the Board or any of them

#### 2. POWERS

In order to give effect to the purpose for which the Board is established the Board may exercise all or any of the following powers and authorities

- 21 To purchase take on lease or as gift or on loan or otherwise howsoever acquire and hold in furtherance of the trusts hereof land or interests in land
- 2.2 To purchase take on lease or as gift or on loan or otherwise howsoever the chattels of any kind whatsoever and hold the same in furtherance of the trusts hereof
- 2.3 To lease, let or grant the use of land and/or buildings or parts thereof, held by the Board on limited terms for any lawful purpose in furtherance of the objectives of the Board and apply the rents, commission or other payment whatsoever accruing to the objectives of the Board
- 2.3 To lease, let or grant the use of land and/or buildings or parts thereof, held by the Board on limited terms for any lawful purpose in furtherance of the objectives of the Board and apply the rents, commission or other payment whatsoever accruing to the objectives of the Board

- 2.4 To sell demolish or otherwise dispose of any real or personal property vested in the Board but only in furtherance of the trusts hereof
- 25 To engage in any business or transaction capable of being conducted so as directly or indirectly to benefit this Board and for that purpose take or otherwise acquire and hold and dispose of shares in any company or society having objectives similar to those of the Board
- 2.6 To enter into any arrangement with any government or other authority municipal local or otherwise that may seem conducive to the Board's objectives or any of them and to obtain from any such government or authority any rights, privileges and concessions which the Board may think it desirable to obtain and to carry out, exercise and comply with any such arrangements, rights, privileges and concessions
- 27 To construct, alter, restore, improve, maintain, develop, work, manage, carry out or control any buildings or works or do any thing whatsoever as the Board may deem necessary or convenient or calculated to advance directly or indirectly the objective of the Board, and to develop, lay out and plant any land and to prepare the same for building and any other purposes consonant with the objectives of the Board and to do or cause to be done all matters ancillary thereto and to enter into contracts and arrangements of all kinds with architects, builders and others
- 2.8 To acquire, hire, operate and maintain any means of transportation whether of persons or of goods or both that the Board may deem necessary or desirable for the carrying out of the objectives of the Board or any of them, and to make charges for the use thereof as the Board shall deem reasonable
- 29 To enter into contracts of employment or service with any person, body, society whether incorporated or not and to pay remuneration for services rendered as the Board may think fit
- 210 To lend money to any person, body, society whether incorporated or not on such terms as the Board may think fit and to guarantee performance of contracts by any such persons but only in furtherance of the objectives of the Board
- 211 To borrow from time to time at the discretion of the Board for the purposes of the Board from any person, body or society whether incorporated or not any sum or sums of money on the security of all or any of the Board's property real or personal assets and effects both present and future either under legal mortgages or charges with powers of sale and other usual powers or by any other securities of the Board or without security and generally on such terms and conditions as to the rate of interest or otherwise as the Board thinks fit and the Board may also borrow money from the Board's bankers on overdraft or otherwise and with or without security

- 2 12 To invest subject to the terms of any trust or grant or endowment any money held by or on behalf of the Board in any securities in which trust funds may be invested by trustees in accordance with the Trustees Act 1956 or any other statutory authority or in such other manner as the Board may approve, and pending disbursement of any money held by or on behalf of the Board to deposit the same subject as aforesaid so as to yield interest in such manner as the Board may approve
- 213 To draw, make, accept, discount, execute and issue promissory notes, bills of exchange, bills of lading, warrants, debentures and other negotiable or transferable instruments
- 2 14 To adopt such means of making known the activities and objectives of the Board as may seem expedient and in particular but not so as to limit the generality thereof by support of canvases or by advertising in the press by circulars and by publication of books, periodicals, brochures, maps and any printed and illustrative material whatsoever, and by contributions to the press, periodicals and books and also by films and other means approved by the Board
- 215 To print, publish, distribute and sell any books, articles, research, monographs, pictures, photographs, maps, films, videos, sound recordings and any other works upon such terms and conditions agreed with the authors thereof as the Board may think fit and to commission and make grants to authors at the discretion of the Board
- 216 To obtain any patent, registered trade mark or copyright in any device, articles, research, monographs, pictures, photographs, maps, film, videos, sound recordings and any other works including any dramatic, musical and artistic works which may be produced by or become the property of the Board
- 2 17 To make such charges for admission to property held by the Board and to exhibitions, displays, lectures, films and other educational services arranged by the Board as the Board may deem reasonable
- 2.18 To obtain any provision, order or Act of Parliament or town planning ordinance, classification, designation or by-law to enable the Board to carry out any of its objectives or for any other purpose which in the opinion of the Board is directly or indirectly conducive to the carrying out of the objectives of the Board and to oppose any proceedings, applications, classifications, designations, orders, Acts, ordinances or by-laws which may seem to the Board to be likely, directly to prejudice or injure the interest, objectives and purposes of the Board
- 2 19 To pay all or any of the expenses incurred in and in connection with the incorporation and establishment of this Board

- 2 20 To appoint managers, agents and attorneys in New Zealand or in any part of the world for all or any of the purposes of the Board and to remunerate such agents for their services by salary or commission or partly by one mode and partly by the other mode and to act as agents or managers or to accept the agency for any person, body or society whether incorporated or not on such terms as the Board thinks fit
- 2.21 To apply the assets and income of the Board howsoever derived towards all or any of the aforesaid objectives and purposes of the Board may in its absolute discretion think fit
- 2.22 To do all or any of the above things as principals, agents, contractors, trustees or otherwise and by or through agents, trustees or otherwise and either alone or in conjunction with others
- 2.23 To do all such other things as in the opinion of the Board may be incidental or conducive to the attainment of any of the forgoing powers
- 2.24 The objectives set forth in Clauses 1.1 to 1.5 (inclusive) of this Appendix shall be the primary objectives of the Board. The objectives set forth in Clauses 1.1 to 1.5 (inclusive) of this appendix shall not, except where the context expressly requires, be in any way limited or restricted by reference to or any inference from the terms of any other of the said clauses and one of the said clauses or the objectives therein specified shall be deemed subsidiary or ancillary or any other clause or objective but the Board shall be fully empowered to pursue and carry out all or any of the objectives set out in the said Clauses 1.1 to 1.5 (inclusive) of this Appendix independently of any other of such objectives

#### 2 PROCEEDINGS OF THE BOARD

- 21 Subject to the subsequent provisions of this Rule 2 the Board members shall meet together for the dispatch of business adjourn and otherwise regulate their meetings as they think fit
- 2.2 Questions arising at any meeting shall be decided by a majority of votes Each member shall be entitled to only one vote. Where any lwi group is represented on the Board by more than one member then that lwi group shall have <u>ONLY ONE</u> <u>VOTE</u>. Should members representing one lwi group disagree with each other <u>THEN</u> the vote of such group shall be recorded as the vote of the majority Board membership on any particular motion, issue or matter.
- 2.3 The Chairperson or any two Board members may at any time summon a meeting of the Board members. It shall not be necessary to give notice of a meeting of the Board to any Board member for the time being absent from New Zealand.

- 2.4 The quorum necessary for the transaction of the business of the Board shall be six
- 25 The continuing Board may act notwithstanding any vacancy in their body but if so long as their number is reduced below the number fixed by or pursuant to the regulations of the Board as the necessary quorum of members the continuing member or members may act for the purposes of increasing the number of members to that number but for no other purpose whatsoever
- 2.6 The Board members shall elect a Chairperson of their meetings and determine the period for which he is to hold office but if no such Chairman is elected or if at any meeting the chairman is not present within ten minutes after the time appointed for holding the meeting the Board members present may choose one of their number to be Chairman of the meeting
- 2.7 The Board members may at any meeting appoint two or more members of their body to be a committee for making any enquiry or for superintending or transacting any business but every act and proceedings of a committee shall except in cases of

urgency be submitted to a meeting of Board members for approval Any committee of Board members may co-opt for the purposes of consultation and advise persons who are of one of their own number

- 2.8 A committee may elect a Chairperson of its meeting and if no such Chairman is elected or if at any meeting the Chairman is not present within fifteen minutes after the time appointed for holding the meeting the board members present may choose one of their number to be Chairman of the meeting
- 2.9 A committee may meet and adjourn as it thinks proper Questions arising at any meeting shall be determined by a majority of votes of the Board members present and in case of an equality of votes the Chairperson shall have a second or casting vote
- 2 10 A resolution in writing signed by all the Board members for the time being entitled to receive a notice of a meeting of Board members shall be as valid and effectual as if it had been passed at a meeting of the Board duly convened and held. Any such resolution may consist of several documents in like form each signed by one or more Board members.
- 2.11 In the month of March in each year or such other month as the Board may from time to time determine the Board shall hold the Annual General Meeting of the Board The business of the Annual General meeting shall be
  - (a) To receive and consider the Annual Report,

- (b) To receive consider and adopt the audited income and Expenditure Account and Balance Sheet,
- (c) To elect an Auditor,
- (d) To consider any resolution notice of which shall have been given in writing to the Secretary at least fourteen (14) days before the date of the meeting
- 2.12 A special meeting of the Board shall be called at any time by direction of the Chairperson or of two Board members and shall be called within fourteen (14) days after receipt by the Secretary of a requisition signed in that behalf
- 2.13 Notice of all meetings of the Board specifying the object or objects of such meeting shall be posted by the Secretary to the Board members at least seven days prior to the date fixed for the holding of any meeting. Notice of any meeting may be waived by all Board members signing a waiver or notice and such waiver of notice being placed in the Minutes.
- 2.14 The accidental omission to give notice of a meeting to or the non-receipt of notice of a meeting by any Board members shall not invalidate the proceedings of any meeting

#### 3 FUNCTIONS, POWERS AND DUTIES OF THE BOARD

The functions, powers and duties of the Board shall be

- 3.1 To control, administer and manage the property, funds and affairs of the Trust
- 3.2 To carry out, effect and perform the objectives and powers according to Law and as provided by the Charitable Trust Act 1957 and in accordance with these rules
- 3.3 To appoint officers, assistants and other servants whether honorary or otherwise and upon such terms and conditions and at such remuneration as the Board shall think fit and from time to time to remove and to replace any person so appointed
- 3.4 To appoint sub-committees as the Board may from time to time deem expedient for the carrying out of the objectives Members of any sub-committee need not necessarily be members of the Board
- 3.5 From time to time to prescribe rules or to alter or revoke such rules for the operation of any of the projects or schemes
- 3.6 To do all such other things as not being contrary to law and not prohibited by these rules shall or may be necessary or desirable in the opinion of the Board for the carrying out and performance of the objects
- 37 To do all such other things as shall be necessary or desirable in order to comply with the provisions of the Charitable Trusts Act 1957 in their relation to the Trust

#### 4. FUNDS AND PROPERTIES

- 4.1 The funds and property vested in the Board shall be administered by the Board members in accordance with these Rules
- 4.2 All moneys received shall be paid to the credit of the Trust at such trading bank or savings bank as the Board members shall from time to time appoint and cheques on the bank account and other negotiable instruments shall be signed by two Board members or one Board member and the Secretary or Treasurer or such other person as may be appointed by the Board members
- 4.3 The Secretary or Treasurer or any such person appointed by the Board, shall have power to receive and give receipt for all legacies, donations, subscriptions or other monies bequeathed, made, given or lent to the Board members and every such receipt shall be an effective discharge for the money or other property therein stated to have been received
- 4.4 No part of the income or property of the Board shall be paid or transferred directly or indirectly by way of profit to any Board member provided that nothing herein contained shall preclude any reasonable payment to a Board member for services rendered or for goods supplied or by way of interest on monies borrowed from or by way of rent for premises let or leased to the Board by any Board members
- 4.5 No Board member shall, in any way (whether directly or indirectly) determine, or materially influence in any way the determination of, the nature, or the amount of any benefit, or advantage, or any income, or the circumstances in which it is or is to be received, gained, achieved, afforded or derived by them

#### 5. ACCOUNTS

The Board members shall cause proper books of account to be kept in which shall be kept full true and complete accounts of the affairs and transaction of the Board The books of account shall be kept at the Board's office or at such other place or places as the Board members think fit and shall always be open to the inspection of any Board member

#### 6. AUDITOR

The accounts of the Board shall be audited by a Chartered Accountant who shall not be a member of the Board and who shall be appointed annually by a majority of the Board members

#### 8. INDEMNITY

The Board members, Secretary, Treasurer and other officers if any shall be indemnified by the Board from and against all losses and expense properly incurred by them in or about the discharge of their respective duties. No Board member shall be liable for any loss provided that the same does not arise from his own wilful default or personal dishonesty.

#### 9. DISSOLUTION

- 91 A majority of the Board members present at a meeting convened for the purpose may, provided that all the liabilities of the Board have been discharged, resolve that the Society be wound up in accordance with the law for the time being in force
- 9.2 If a resolution is so passed to wind up the Board, the Society shall call convene a Special General Meeting under these rules and such second meeting shall be held in accordance with the law for the time being in force
- 9.3 The purpose of such Special General Meeting is to confirm or reject the previous resolution to wind up the Board
- 9.4 In the event of dissolution surplus funds and property shall be transferred to a Trust with the same or similar objectives as the Trust within the Taranaki area or failing that as determined by the High Court of New Zealand

#### 10 ALTERATIONS AND ADDITIONS TO THE RULES

These rules may be altered or added to by any meeting of the Board subject to the following conditions

- 10.1 Notice in writing of the proposed alterations or additions to the Rules shall be given to each Board member
- 10.2 The meeting may amend any such proposals
- 10.3 No resolution or any meeting shall effect any alteration or addition to the Rules unless it be carried either by a majority of at least three quarters of the Board members present at such meeting and entitled to vote
- 10.4 That no rescission, alteration, amendment or addition to these Rules shall be in conflict with any of the provisions of the objectives or powers of the Board or of the Charitable Trusts Act 1957

### EXTERNAL BOARD NOMINATION FORM 2020

# NGĀTI MUTUNGA TE WHARE PŪNANGA KORERO TRUST BOARD REPRESENTATIVE

Please complete the nomination form on the following three pages

# CHECKLIST

<u>&gt;</u>	Actions
	Signatures of five registered adult iwi Members
	Signature of Candidate
	Photo e-mailed to office@ngatimutunga.iwi.nz
	Candidate Statement of 150 words
	All sections completed

Nominations close 5pm Monday 7th December 2020

### EXTERNAL BOARD NOMINATION FORM 2020

For the Election of a Ngāti Mutunga Representative on the Board of

Te Whare Pūnanga Korero Trust

NOMINATORS (To be completed by 5 adult registered members nominating the candidate)\*

We, the undersigned nominate\_

(Full name of nominee)

for election as a Board member of the Board of Te Whare Pūnanga Korero Trust for the three year period beginning the week following the TRONM AGM on 13 February 2021.

NAME OF NOMINATOR	SIGNATURE	ID NUMBER
1.		
2.		
3.		
4.		
5.		

**NOMINEE** (To be completed by the candidate)\*\*

1

\_\_ (name)

accept the nomination for election as Trustee of the Board of Te Whare Pūnanga Korero Trust for the period beginning after the AGM on 13<sup>th</sup> February 2021. I declare that to my knowledge I am in good ethical standing and am not aware of any complaint or action that may affect my reputation or ability to perform the role. I acknowledge that a police check may be required as part of the election process.

Address	
Telephone (H)	Cell
Email	ID Number
Signature	Date/15

\* The rules on nomination are on Page 20 \*\* The nominee is reminded to also complete Page 19 of this form

**CANDIDATE DETAILS** (Please note – this information will be reproduced in voting information packs)

Name:\_\_\_\_\_

Business and Governance Experience:

Candidate Statement (150 words max - please use separate sheet of paper if necessary):

**PHOTOGRAPH:** Candidates are required to submit a digital photograph for inclusion in the voting information pack. Please e-mail the photograph (jpeg or tif formats) to paul@ngatimutunga.iwi.nz

#### POINTS TO NOTE

The rules for this external board representative election follow the rules set out for trustee elections in the Te Rūnanga o Ngāti Mutunga Charter.

The Rules governing eligibility for appointment and the making of nominations (Second Schedule, Te Rūnanga o Ngāti Mutunga Charter) state amongst other things that:

#### a) TRUSTEE TO BE REGISTERED:

To be elected a Trustee must, as at the closing date for nominations, be recorded in the Ngāti Mutunga Register as an Adult Registered Member of Ngāti Mutunga (Section 2.1, Second Schedule, Te Rūnanga o Ngāti Mutunga Charter).

#### b) NOMINATION TO BE IN WRITING:

The nomination of a candidate for election as a Trustee shall be in writing signed by not less than five (5) Adult Registered Members of Ngāti Mutunga shown on the Ngāti Mutunga Register as being entitled to vote in respect of the election of that candidate (Section 6.5, Second Schedule, Te Rūnanga o Ngāti Mutunga Charter).

#### c) CONSENT OF NOMINEE:

The consent of each candidate to his nomination shall be endorsed on the nomination paper, provided that a candidate may at any time, by notice to the Rūnanga, withdraw his or her nomination (Section 6.6, Second Schedule, Te Rūnanga o Ngāti Mutunga Charter).

This form needs to be signed by five (5) Adult Registered Members making the nomination and the nominee.

#### CLOSING DATE

Please send completed form and profile photographs to the Pouwhakahaere of Te Rūnanga o Ngāti Mutunga by **5pm Monday 7<sup>th</sup> December 2020 at PO Box 32, Urenui 4349** or via E-Mail to <u>paul@ngatimutunga.iwi.nz</u>

Nomination forms will then be checked against the Rules quoted above. Confirmed candidates' details will be published in the official Ballot Paper and voter information pack to be distributed to all voting Te Rūnanga o Ngāti Mutunga members.